What's new in Resource Central 4.1 Service release 3?

The following will provide a short introduction to some of the new functionalities in Resource Central.
More information can be found in the different user guides for Resource Central.

ResourceFinder is using Exchange permissions and policy

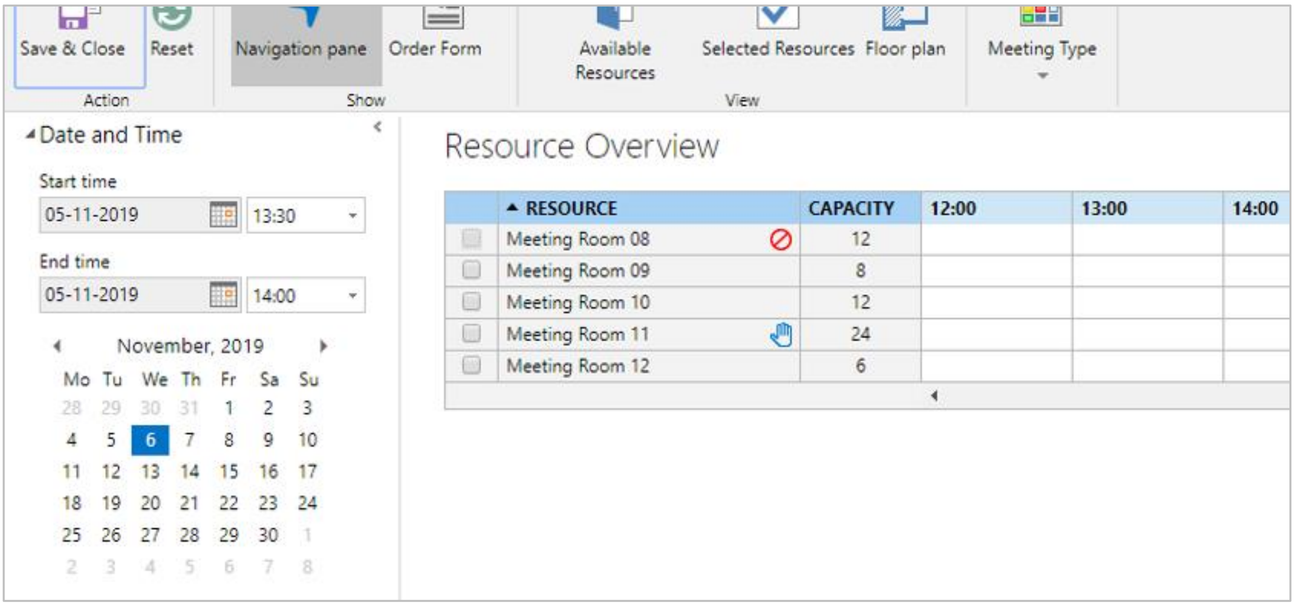
In this version ResourceFinder can display if a room is available for the organizer or not, based on permissions and policies in Exchange.

The icon ⊘ is displayed if:

- You do not have permission to book this resource
  or
- You cannot book the resource because of the policies set in Exchange, i.e. the resource cannot be booked for more than 24 hours in one reservation.

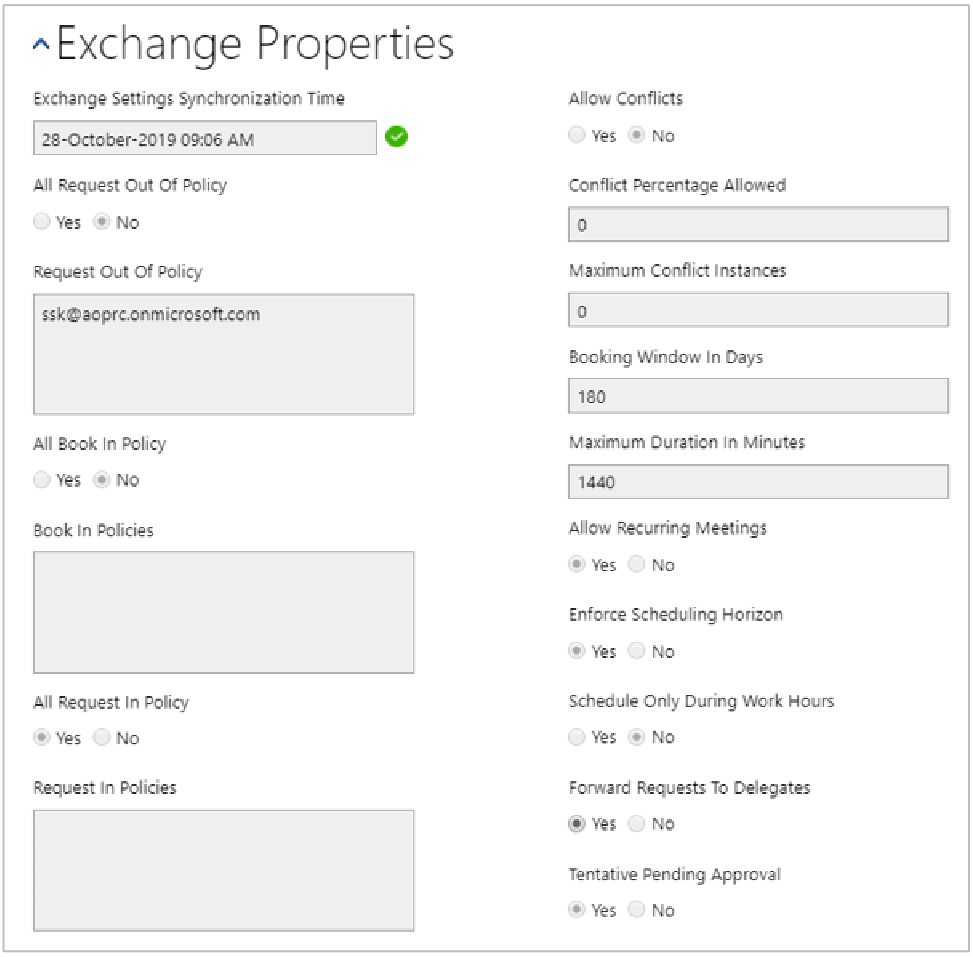
The icon is displayed if the resource has a delegate.

In all cases you can get more information when you mouse-over the icon.



If organizers should not be allowed to see resources that they do not have permission to book, you can hide them by setting the parameter 'ResourceFinder.HideIfNoPermission' = 1.

If you want to see what the Exchange settings are on the resource, you can find them in the section 'Exchange Properties' in the Resource detail screen.



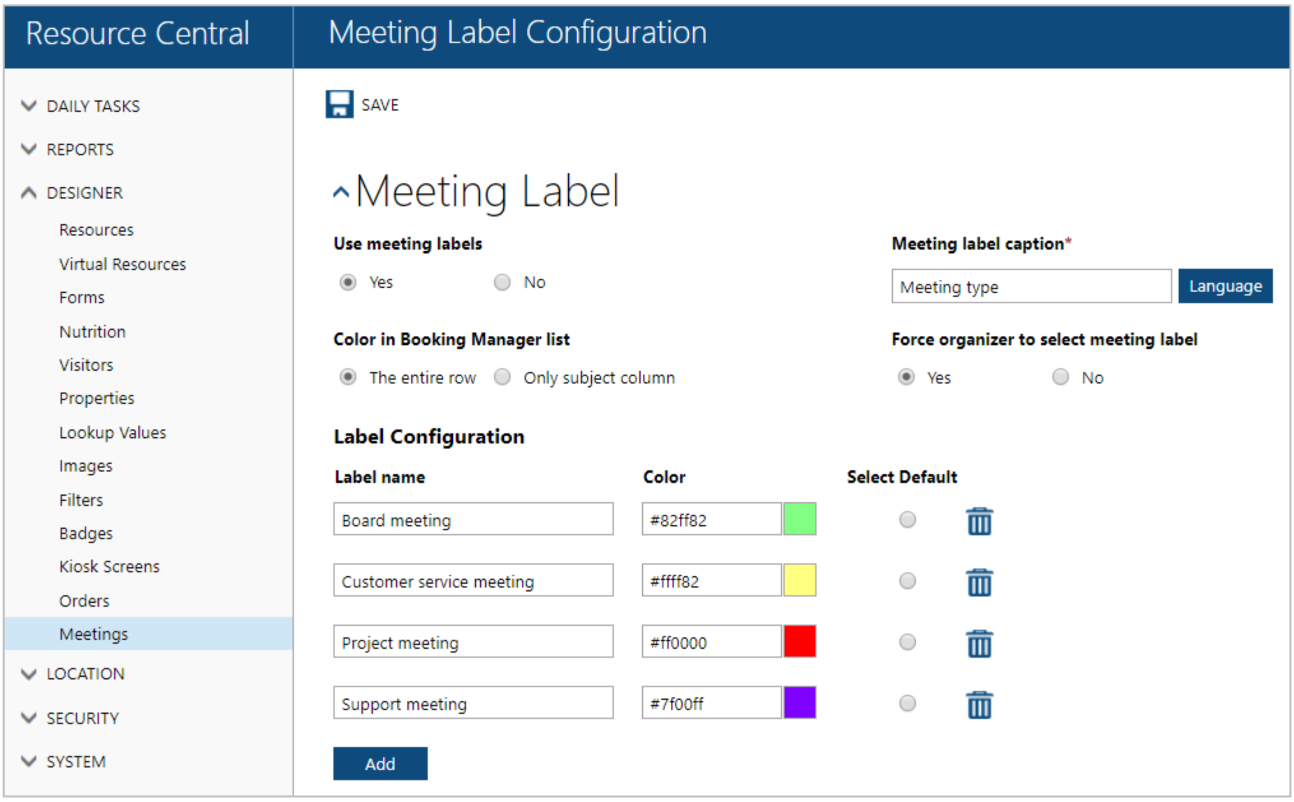
This feature is available for both the Outlook Com Add-in and the Outlook Add-in.

Meeting labels

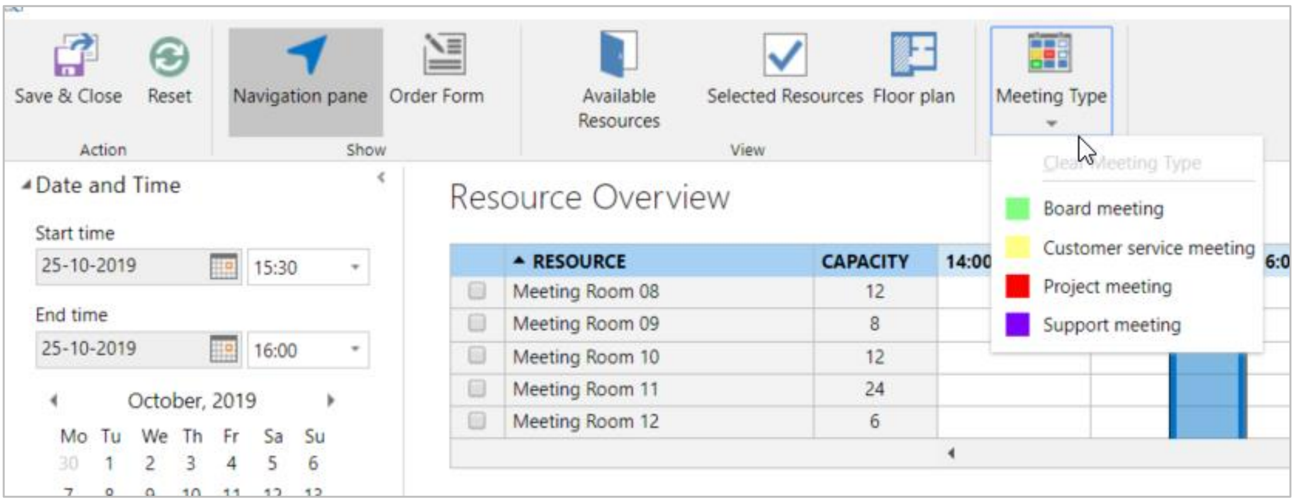
It is now possible to apply a label on your meetings. The label can i.e. be used to set a meeting type on the meetings like 'internal' or 'external' meeting. This can be beneficial for both the Organizer and the Booking Manager when viewing or changing appointments.

Meetings listed in ResourceFinder and in Booking Manager will be displayed in the color of the selected meeting label providing a quick overview of e.g. the meeting types.

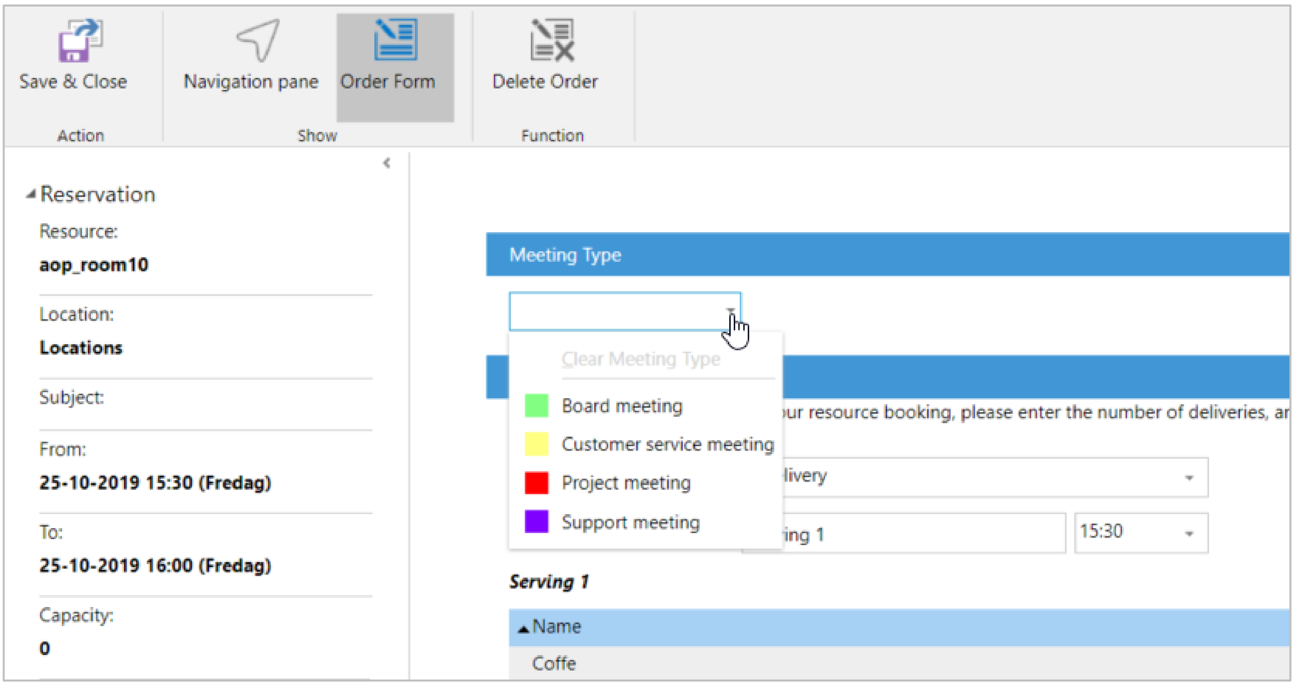
The meeting types are configured in a new Meetings screen under Designer. You can set the label name and color, select a default label and also force the organizer to select a meeting label.



When creating a meeting the label can be applied in 2 different ways. You can select it in ResourceFinder when selecting a resource. This means you don't have to open the order form.



It is also possible to apply the meeting label in the order form.



New Visitor views

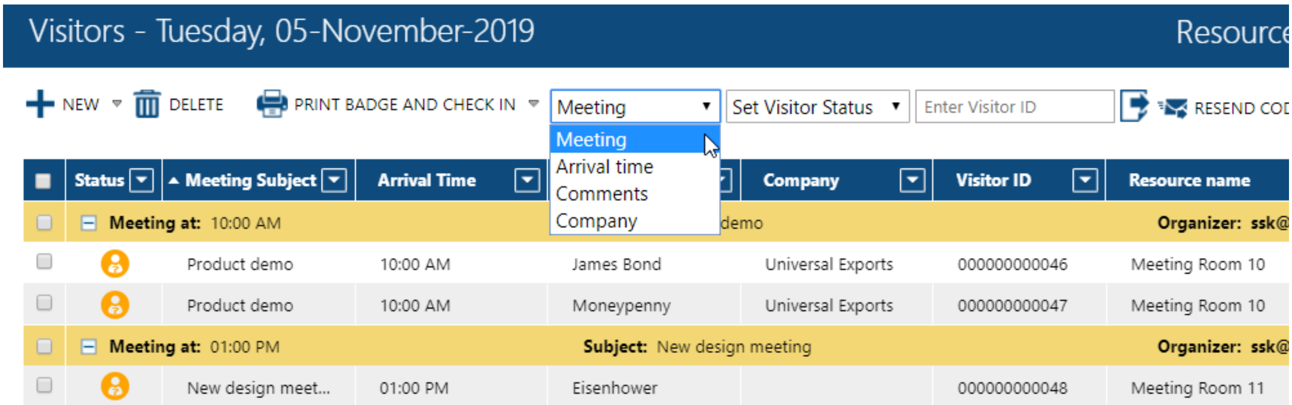
The visitor list can now be listed in 4 different views:

- **Meeting**
  The list of visitors is grouped per meeting.

- **Arrival time**
  This is the view known from the previous versions of RC. All visitors are listed after arrival time.

- **Comments**
  Visitors are grouped by comments.

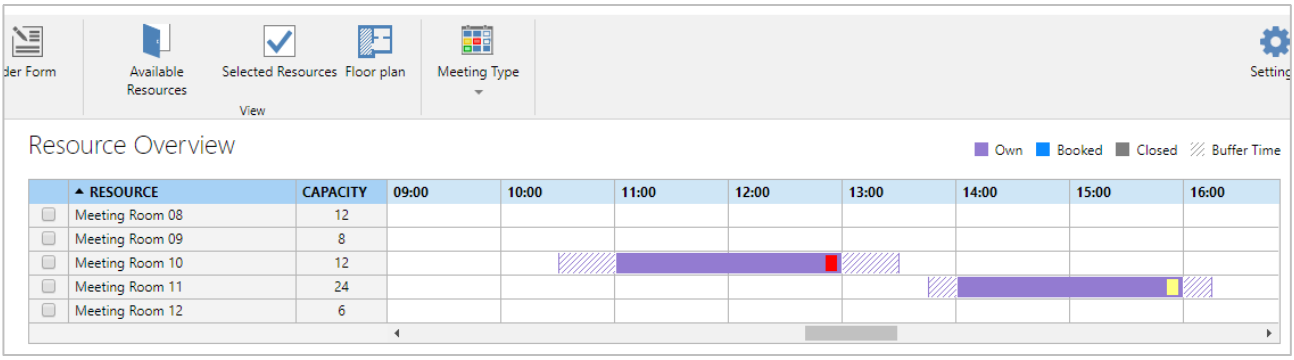
- **Company**
  The visitors are grouped by company



Furthermore, it is possible to bulk update status of visitors through the dropdown function “Set Visitor Status”

Highlight of buffer time in ResourceFinder and Booking Manager

The buffer time is now visualized in ResourceFinder and in Booking Manager. There is no change in the way buffer time works.

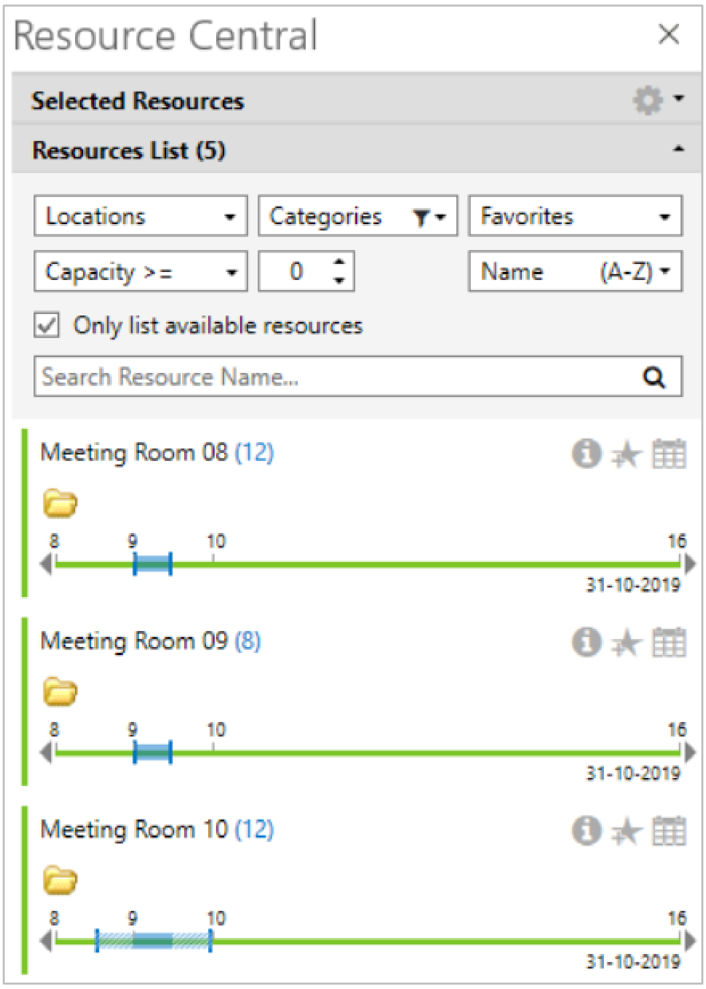


The red and the yellow markings are the meeting labels mentioned earlier.

The visualization of buffer time can be turned off, setting the parameter ‘ResourceFinder.DisplayHighLightBufferTime to 0.

Outlook Add-in – new timeline

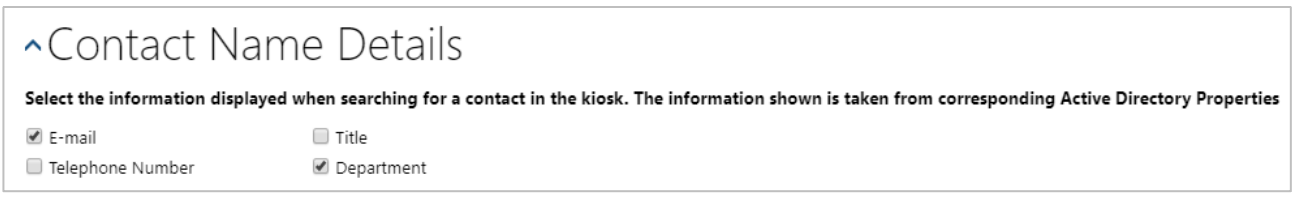
When using the Outlook Add-in you will find a timeline for each resource. This will help you easily find an alternative timeslot if the resource, you want, is booked.



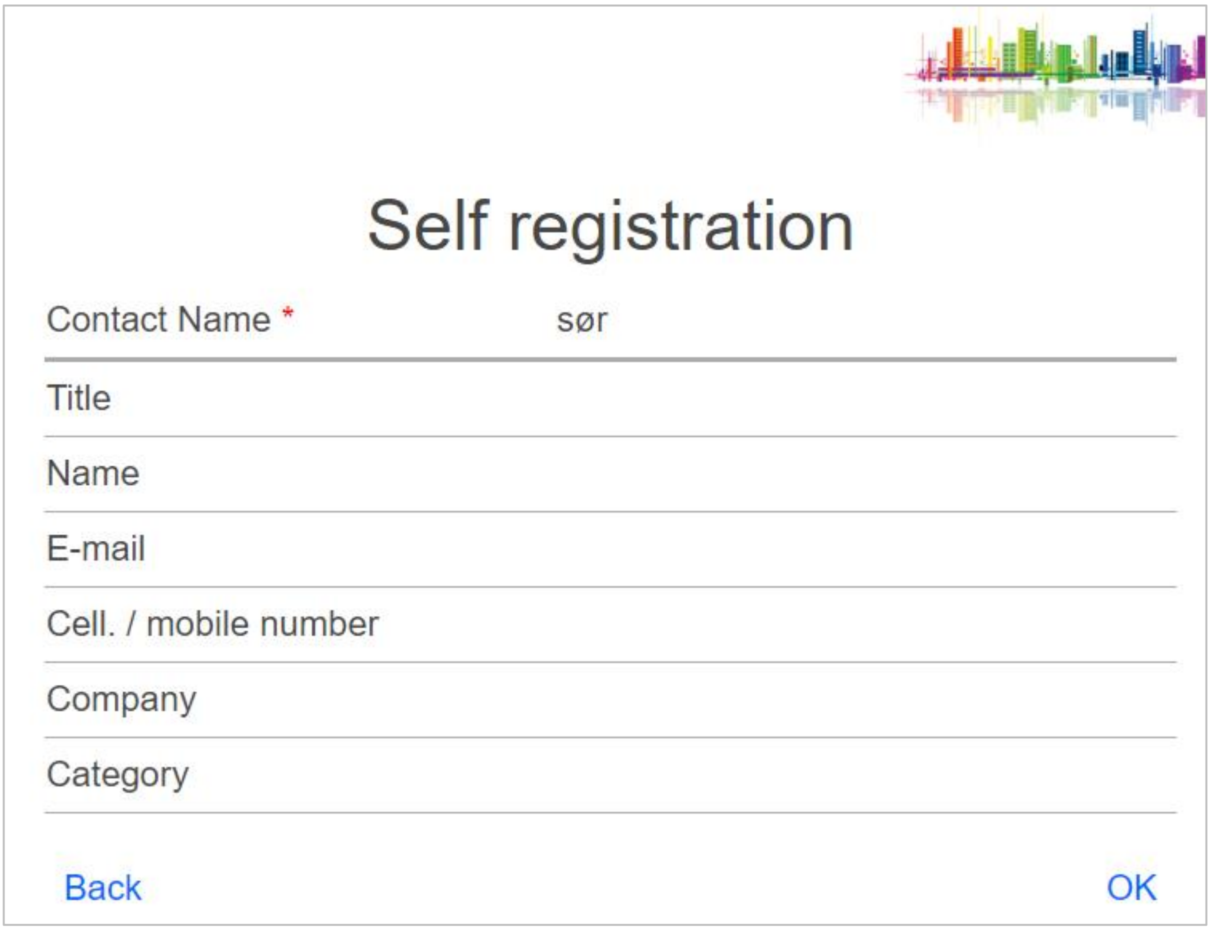
Improved search for contact persons in the kiosk

When a visitor is doing self-registration on a Kiosk screen, a contact person must be entered. If there are more contact persons with the same name, it was difficult to distinguish between them.

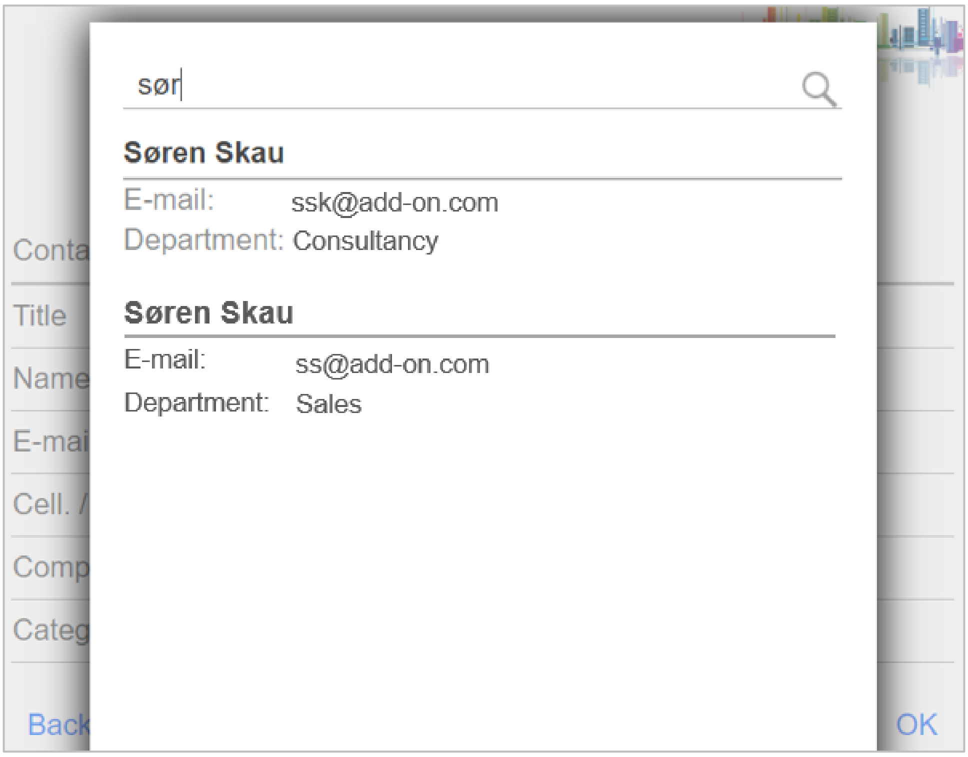
You can now add extra contact name details from Active Directory. This is done in a new section in the Kiosk configuration screen under Designer. You can add E-mail, Title, Telephone Number and Department.



The search for a contact person starts when the first three letters have been entered.



In this example 2 contact persons with the same name are listed. The visitor can now use the email-address and the department to select the right one.



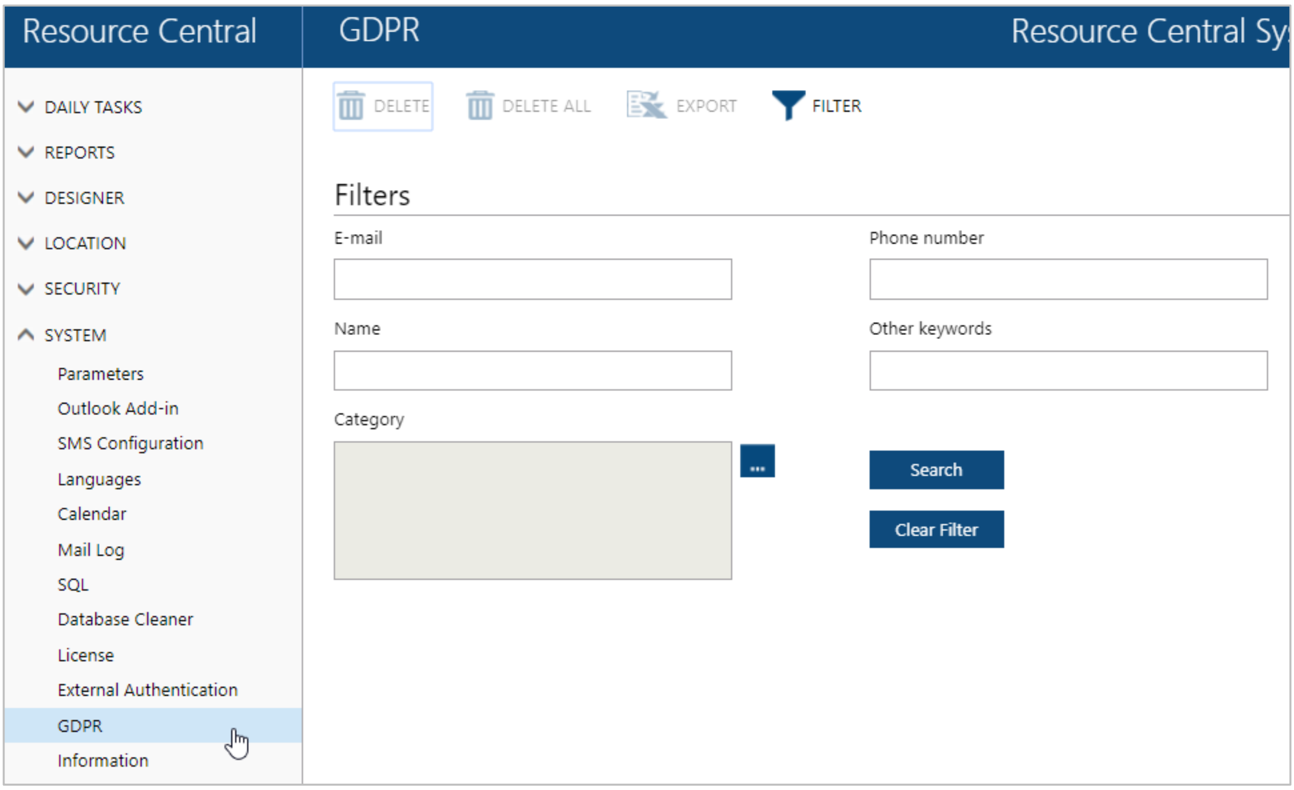
Kiosk Print Service

In order to connect Resource Central more easily with a printer on external unit like a kiosk station or a local computer, a tool has been built to facilitate the printing service. This printing service can work in On-premise or Cloud environments, and you can add multiple printing services if you multiple kiosk printers at the same location.

New GDPR interface

A new interface has been added under System that makes it possible to search the Resource Central database for personal data.

It is possible to filter on E-mail, name, Category (visitors), phone number and 'other keywords'. The result can be exported to Excel or be deleted on request. The data records are not actually deleted, but the results are replaced with 'GDPR deleted', and the old value can no longer be retrieved.



Booking Manager – view only option

Booking Manager can be used as an extra 'Overview' screen. In Access control (right click on Booking Manager menu point) you can apply view rights to a role. Set View to 'Allow' and set Own, Add, Change and Delete to 'Deny'.

Configurable authentication option

We have implemented some new security features regarding external authentication for the Outlook COM Add-in, the kiosk feature, notification emails and MyMeeting stand-alone page.

These features are now also available in 'on-premise' installations.

Among other things this means that links in emails can be limited only to be opened by specific users (typically service providers).

You can read a lot more about it in our External Authentication Configuration Guide.