



Add-On Products

Resource Central

Client Apps Installation Guide

For RC 4.3

Document Revision 02

Add-On Products
Roms Hule 8 – 7100 Vejle – Denmark
Phone: +45 7944 7000 Fax: +45 7944 7001

Mail: info@add-on.com
Internet: www.add-on.com



No parts of this publication may be reproduced in any form or by any means or used to make any derivative such as translation, transformation, or adaptation without the permission from Add-On Products.



Table of contents

Table of contents	2
Overview	3
Installation.....	4
Requirements	4
Install Client Apps on server.....	4
Configure New Outlook Add-in on server.....	6
O365 installation.....	7
Install New Outlook Add-in to Outlook	8



Overview

This guide explains how to install Client Apps for Resource Central. The Client Apps installation covers the New Outlook Add-in and the section Client Apps found under System/ Client Apps.

Installation

Requirements

Go to [System Requirements](#) page in Add-On Products website to have an overview of System requirements for Resource Central (RC).

PRE-REQUISITE:

It is required that the Resource Central web site must be published according to these guidelines.

- Resource Central must be assigned an FQDN to its site binding.
- A certificate from a valid certificate authority must be installed and assigned to Resource Central web site.
- The Resource Central web site must be accessible from the Exchange Online (or O365) where the application manifest file is installed.
- This setup requires external authentication configuration for New Outlook Add-in, which means Single Sign-On (SSO) feature must be enabled.

Install Client Apps on server

To download Client Apps, perform any of the following way:

1. Navigate to <https://www.add-on.com/downloads/>. Select "Resource Central" and fill in your information and you will receive a download link.
2. Navigate to <https://maintenance.add-on.com/>. Fill in your email address and ALN number and you will be able to download it directly.

After downloading the Client Apps, follow the instructions below to install:

Step 1: Right-click the setup exe file and select "**Run as administrator**". Welcome dialog of Set up wizard will show up as shown below:

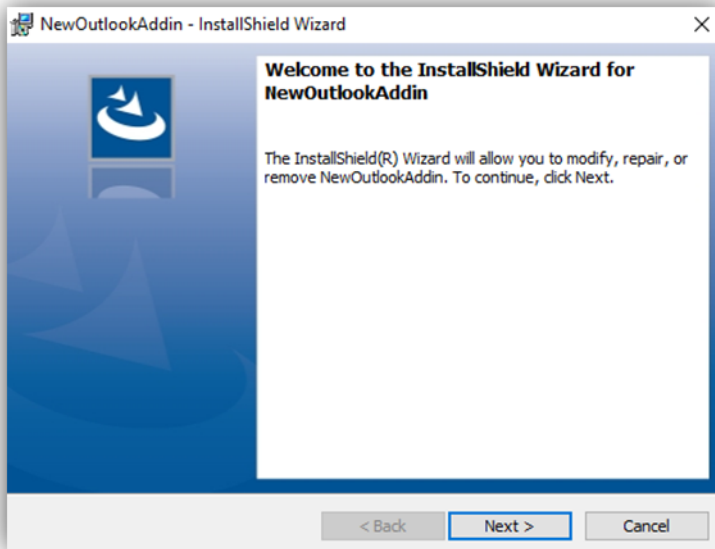


Figure 1. Welcome screen

Step 2: Click **[Next]**. The Setup Type screen would appear, as shown below:

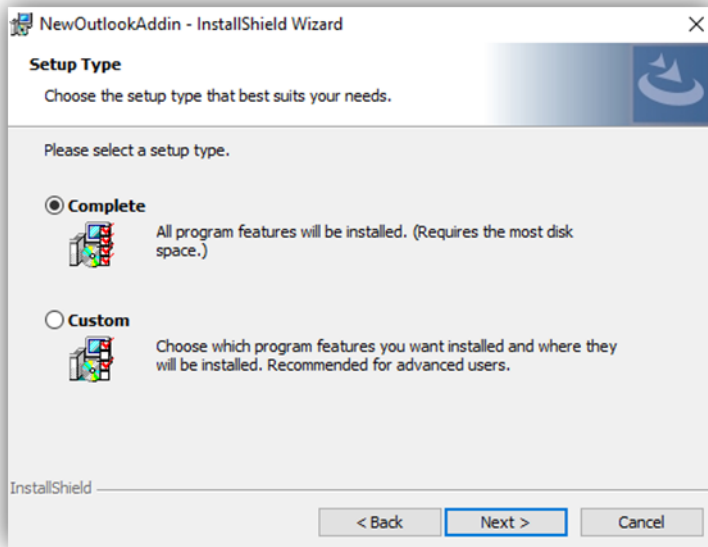


Figure 2. Setup type

If you check “**Custom**” type and click [**Next**], you can select components to be installed in “**Custom Setup**” screen:

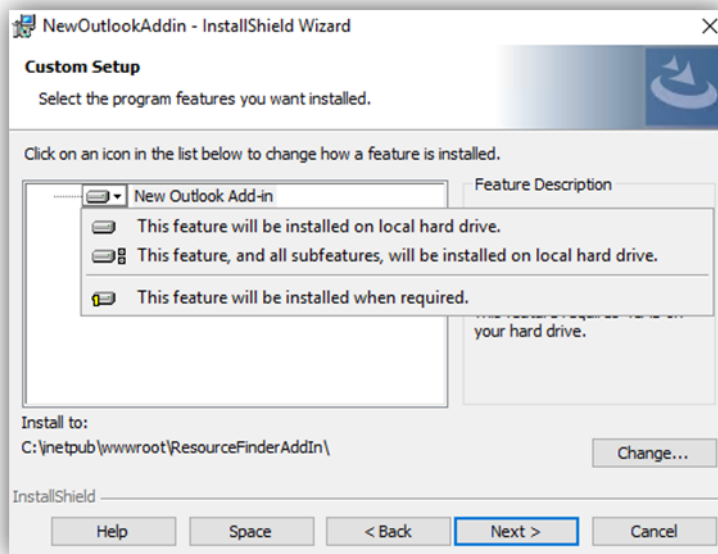


Figure 3. Custom setup

Step 3: You will then noticed that your installation is ready. Click [**Install**] to confirm.

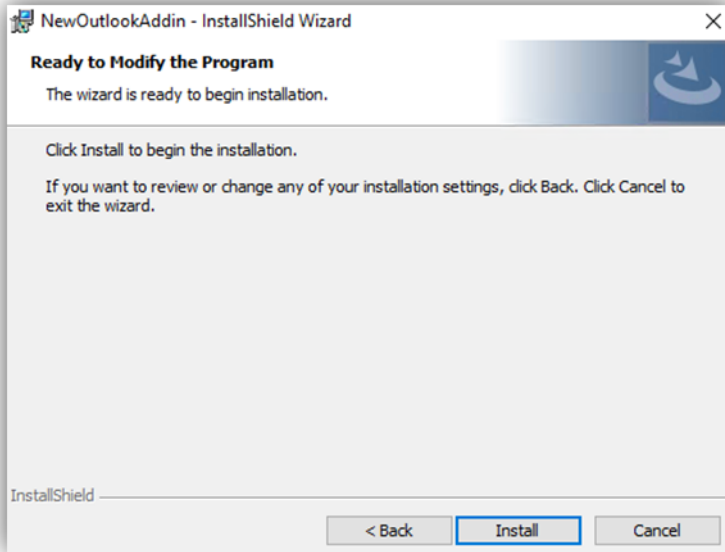


Figure 4. Ready to Install

Step 4: Wait for the installing process. When the installation is completed, click **[Finish]**.

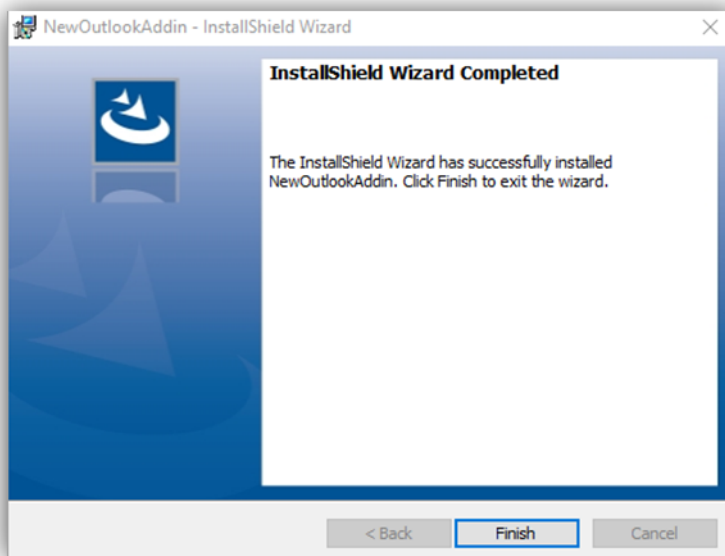


Figure 5. Installing New Outlook Add-in

Configure New Outlook Add-in on server

After installing Client Apps to the server, you have to direct to that server and configure External Authentication for **New Outlook Add-in**:

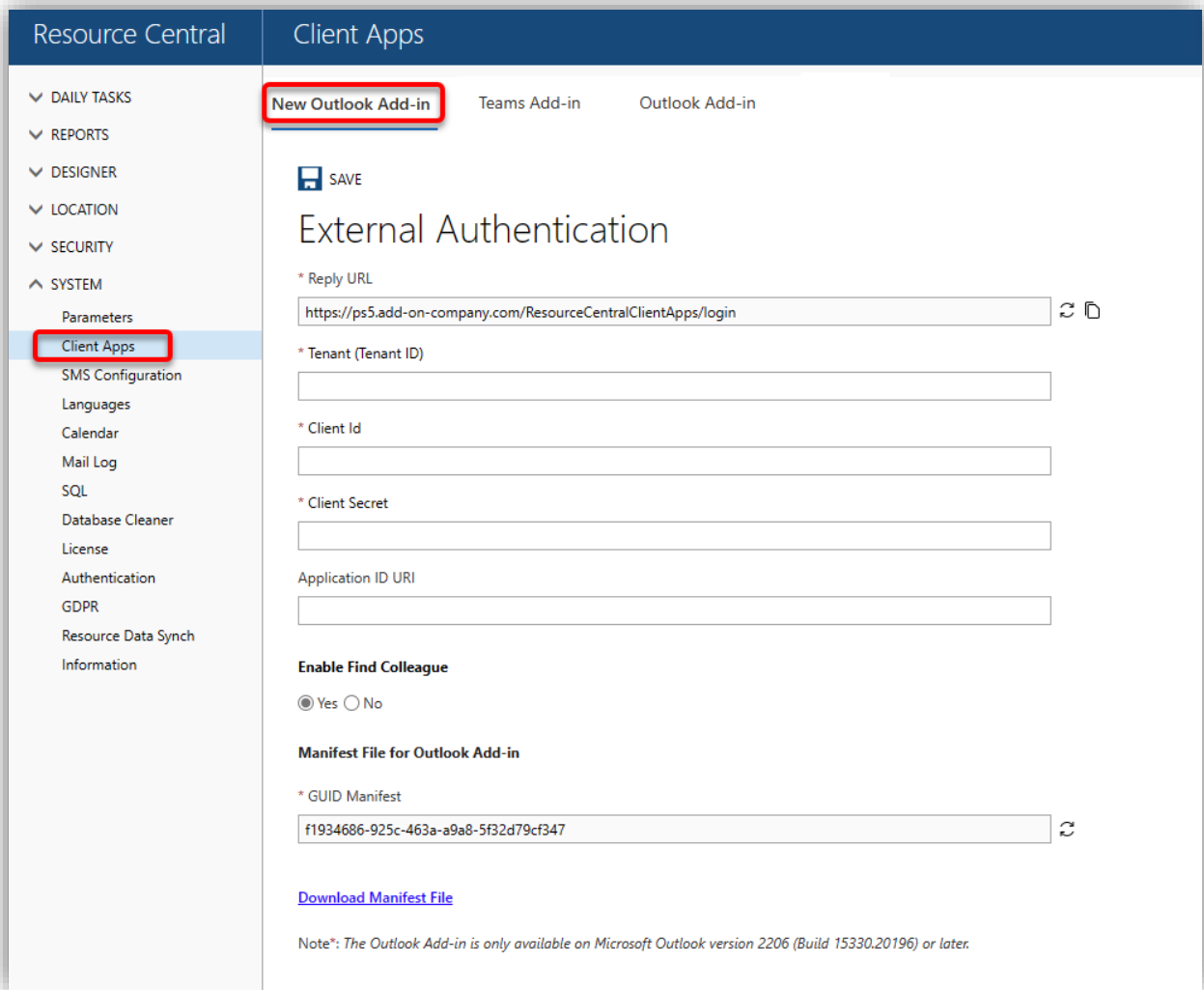


Figure 6. Configure New Outlook Add-in on server

Refer to **KnowledgeBase - [Article How to configure Entra ID Application for the New Outlook Add-in](#)** for more details.

O365 installation

Obtain Manifest file

Go to **RC backend** → **System** → **Client Apps** → **New Outlook Add-in** tab. Click [**Download manifest file**] and save the manifest file **ResourceCentralClientApps** into the location that you want.

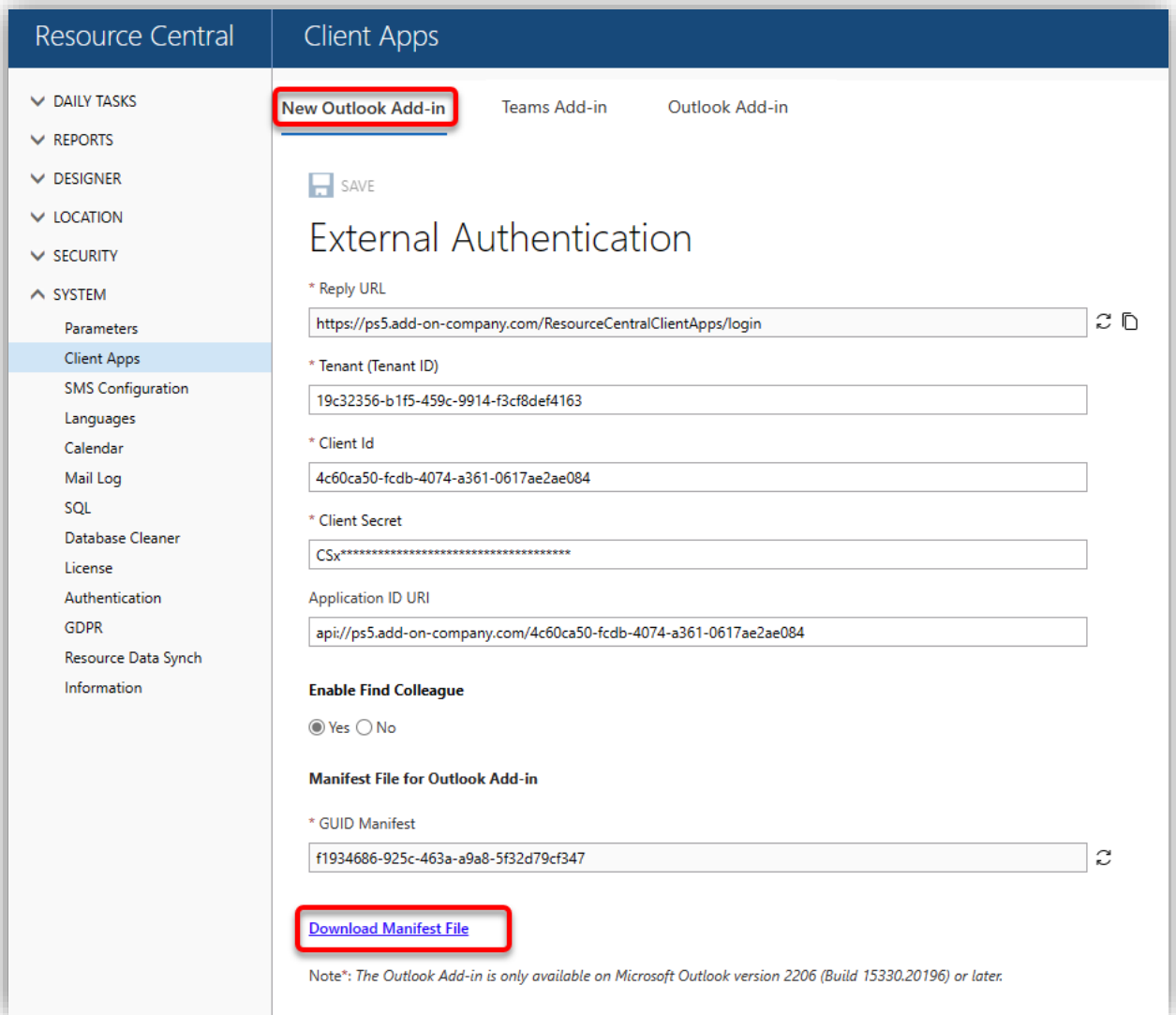


Figure 7. Obtain Manifest file

Register the app in Microsoft 365 Admin Center

Refer to [this article](#) to know how to publish the Outlook Add-in via centralized deployment. Use the option Upload Custom Apps, and make sure you select type "Office Add-in".

NOTE: New Outlook Add-in is not supported in On-premises environment.

Install New Outlook Add-in to Outlook

To add new Add-in to Outlook, open your Outlook Desktop Client and click **[File]** to open "Account Information" screen. Here, click **[Manage Add-ins]** to manage and acquire Add-ins for Outlook.

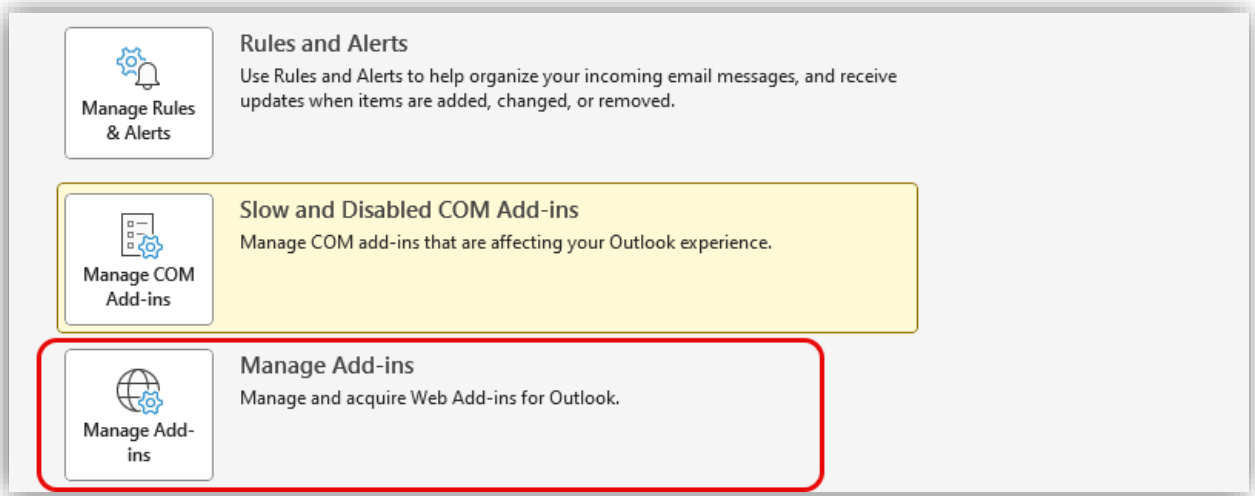


Figure 8. Manage Add-ins

By clicking on it, you will be switched to the "Add-ins for Outlook" page on Web Outlook, as seen in the figure below. Direct to **[My add-ins]** tab and scroll to **Custom Addins** → **Add a custom add-in** → **Add from File...**

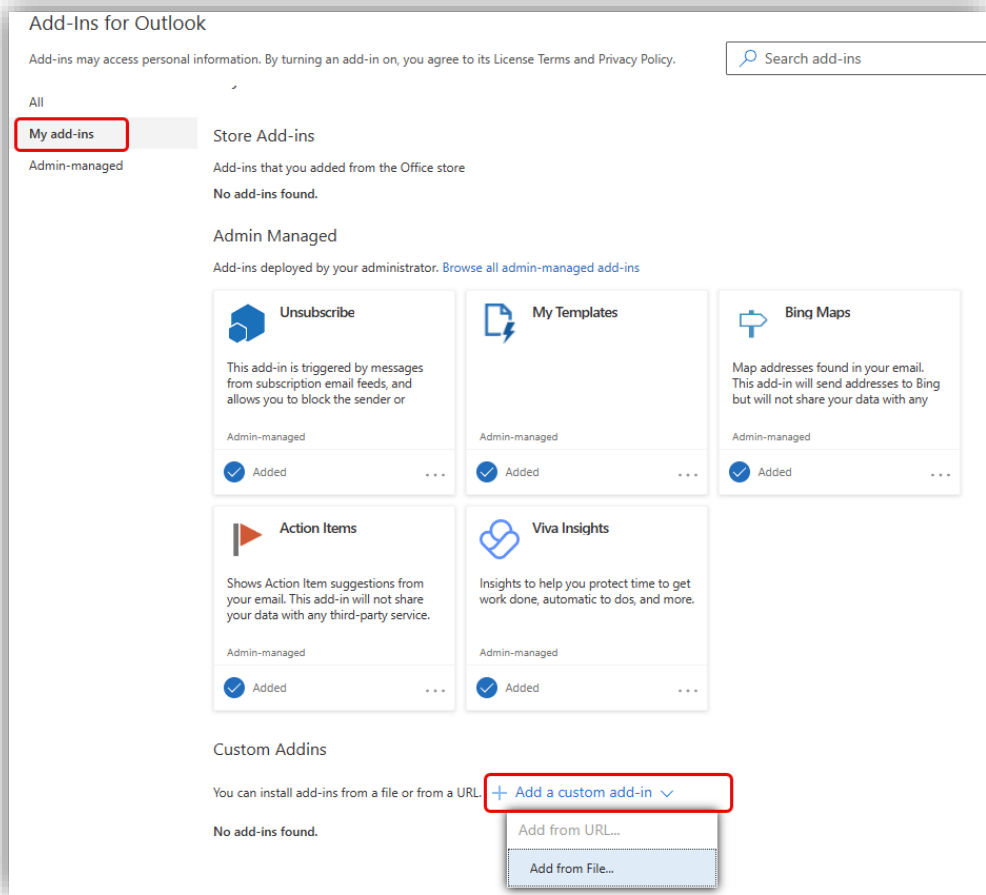


Figure 9. Add manifest file

Browse and choose the manifest file downloaded from **Client Apps** section in RC backend, then a warning appears as follows:

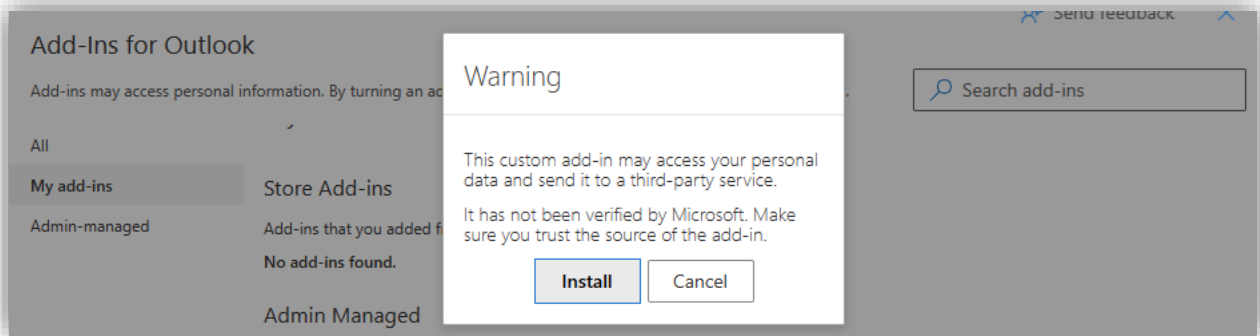


Figure 10. Installation confirmation

Click **[Install]** to confirm. Wait for several seconds and new add-in will be added to your Outlook:

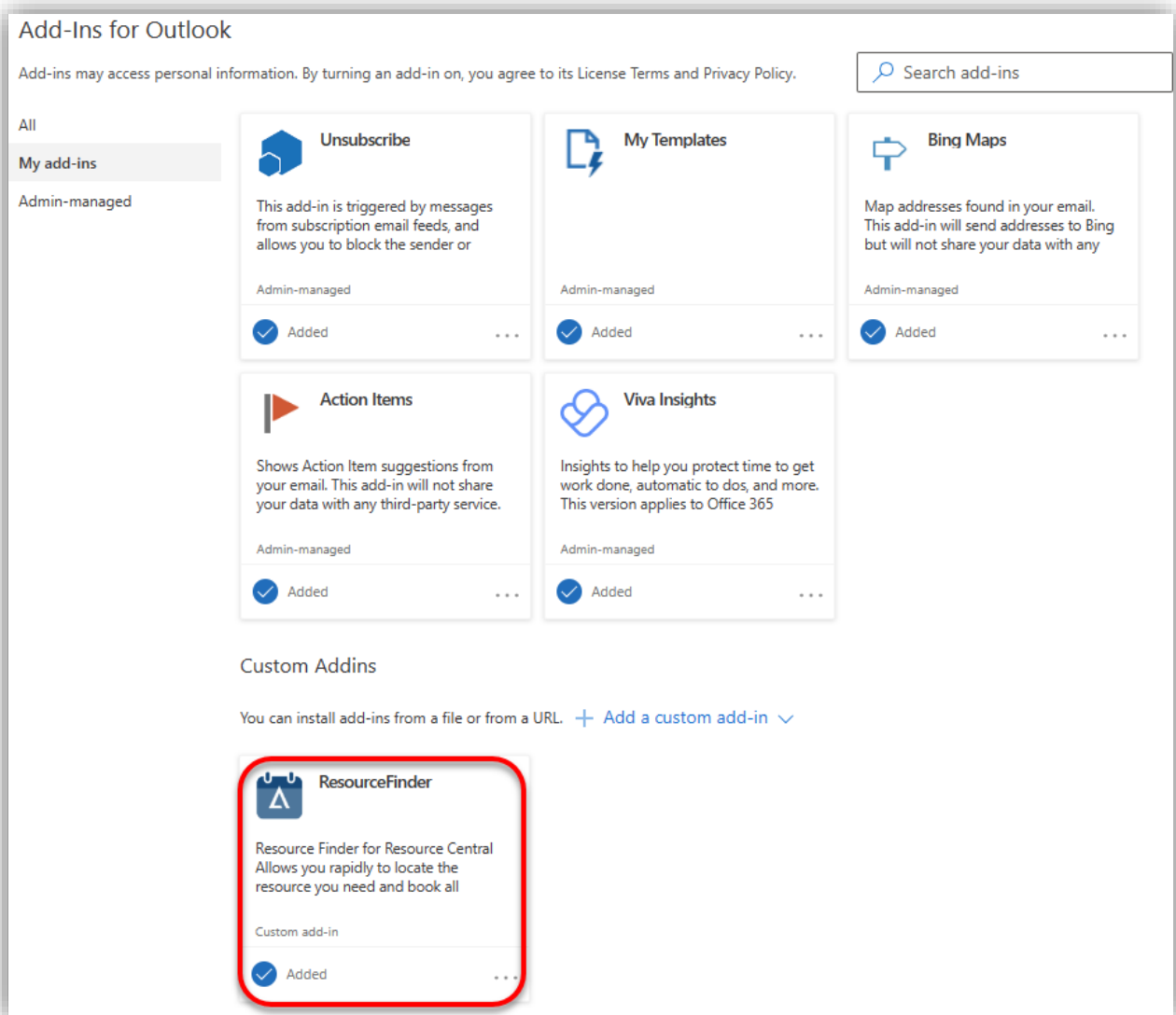


Figure 11. Add-in installed successfully

Now **New Outlook Add-in** is successfully added to your Outlook. Restart your Outlook and the new add-in will be displayed on the toolbar:

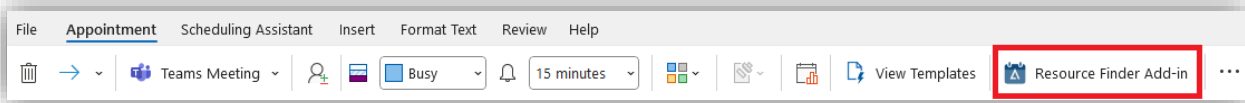
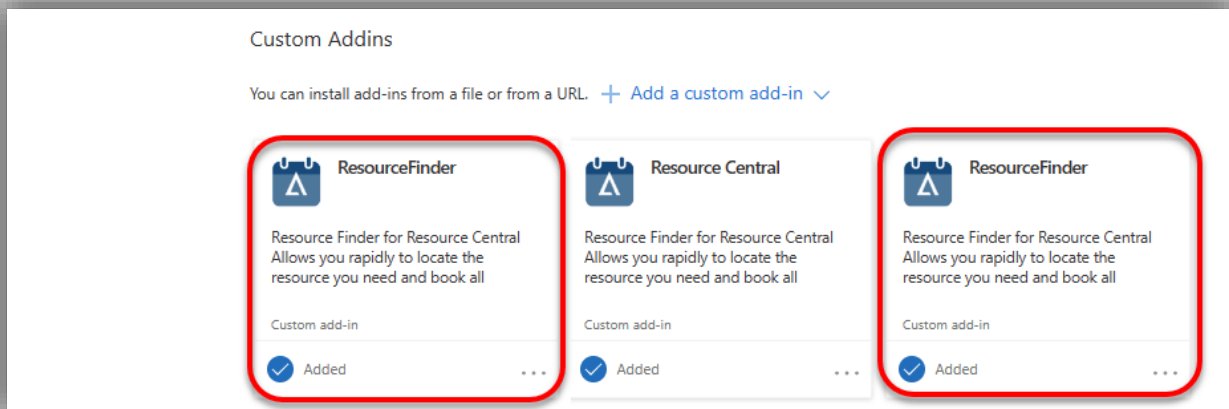


Figure 12. Add-in on the toolbar

IMPORTANT NOTE: A user can upload multiple Outlook Add-in manifests from different environments (which share the same domain) without overwriting the other environments' manifest files:



Restart Outlook to see that **New Outlook Add-ins** in different environments are simultaneously displayed on the toolbar:

